

**Position Description
Community Health Educator
East Central Ministries, Inc**

East Central Ministries, Inc (ECM) is 501(c)3 non-profit community development organization located in the ID. Founded in 1999, ECM has cultivated partnerships within the International District community to build creative solutions to the ID's unique challenges of poverty and health disparities through education, leadership development, community-building, and meeting community-identified needs. ECM practices an asset-based community development philosophy that is rooted in relationships, by listening to the community as they define their assets, needs, and goals. ECM's primary activities are its community health center, One Hope Centro de Vida, its food cooperative serving over 100 families, and its Growing Awareness Urban farm. ECM also oversees a housing cooperative, youth and preschool programs, case management, and a thrift store.

Job Summary:

The Community Health Educator will work closely with the UNMHSC Office of Community Health to develop and present culturally and linguistically appropriate health literacy education to residents of the International District. The goals of the program are to reduce health disparities among racial and ethnic minority populations, and to increase the availability, acceptability, and use of COVID-19 public health information among vulnerable populations in the International District. The position will be part of a team approach.

Primary Duties:

- Provide health education in a culturally and linguistically appropriate manner to residents of the International District. This will include presentation to ECM program clients, attendance at community events, vaccine clinics, and other outreach designed in conjunction with CHWs at ECM and the UNMHSC Office of Community Health.
- Assist in the development of program materials for use in health education and for distribution during education sessions.
- Track and report required project evaluation data.
- Participate in Quality Improvement through reporting of observations, challenges, successes, lessons learned, and suggested adaptations to the program.
- Attend any meetings and training as required by the contract and as requested.
- Attend bi-weekly ECM staff meetings.

Qualifications:

- Must be a certified Community Health Worker or have comparable education, training, or experience.
- Ability to communicate orally and in writing in Spanish required.
- Ability to work independently and as part yet of a larger team.
- Ability to engage and teach one-on-one or in group settings.
- Proficient with computers to include data entry, word processing, and spreadsheets.

- Valid New Mexico driver's license with one-year driving experience with no moving violations.
- Must be willing to undergo a background check.

Part Time:

30 hours per week, generally Monday through Friday hours, somewhere between 9 am and 5 pm. This position requires evening and weekend availability for community fairs and other events.

Salary:

\$15 - \$17 an hour depending on experience and certification. Benefits include PTO and holidays, membership in ECM's food cooperative, reduced medical rates at ECM's One Hope Centro de Vida health center, and a year-end healthcare bonus after one year.

Duration of Contract:

From date of hire to June 2022, with possible one-year extension. There will be a 3-month probationary period.

Application Process:

Please send a resume, and two professional references to blanca@eastcentralministries.org

Position will remain open until filled, but applications received by November 30 will be prioritized. ECM endeavors to respond to every submission whether or not an interview is offered.

ECM is an equal opportunity employer. All applicants will be considered for employment without attention to race, ethnicity, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, or military service. ECM does not tolerate discrimination or harassment of any kind.